

# Windward Passage

A RESIDENTIAL CONDOMINIUM

HAPPY HOLIDAYS

## Manager's Bulletin

December 2021



WP MAINTENANCE UPDATES BY RM

### Send us your favorite pet pic!



Greeting Residents!

If you have a favorite 4 x 6 photo of your pet in holiday gear, please email us at [wp-office@hawaii.rr.com](mailto:wp-office@hawaii.rr.com), or drop it off at the office. Don't forget to put your pet's name on the back of the photo. We will need this by:

**Dec. 15<sup>th</sup>, 2021.**

Congratulations! After a few attempts we've finally passed the preliminary fire alarm testing. There are just a few more items left to do on this project. We will soon coordinate with Otis Elevator to transfer old wire connections to the new, install a 24/7 monitoring system and the last item will be the HFD testing inspection. Ironically, we've had 2 smoky ovens that triggered our alarms in the last 2 weeks! As you can see, this is a very important safety project to finish and I'm sure you all want it to be a little quieter around here. With the new PA system, we will have the ability to make the "All Clear" announcements to return to your unit.

Windward Passage Office

Office Hours M-F: 8 - 4:30 p.m.

Office: 808-261-2443.

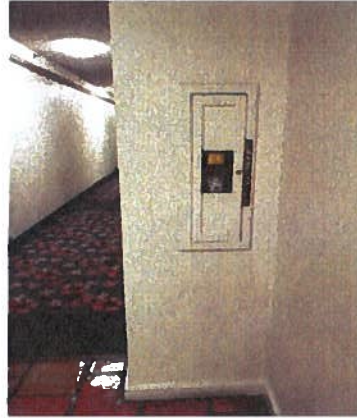
Security: 808-286-6058

Resident Manager: 808-754-5383

[www.windwardpassagekailua.com](http://www.windwardpassagekailua.com)

# WHAT You MUST Know *in the event of a fire!*

- 🔥 There are 2 fire escape stairwells on each floor. One at each end of the hallway. Evacuation maps are displayed on each floor by the elevators.
- 🔥 There are 2 pull stations on every floor, located at the end of the hallways.
- 🔥 There are 3 fire extinguishers per floor. Please familiarize where these items are.



## \*IMPORTANT INFORMATION\*

I've attached the current Windward Passage Condominium Emergency Evacuation Procedures for all types of emergencies. In addition, we'd like you to complete the Annual Resident Emergency Update Form. This will allow WP and the Fire Dept. more information on who will be needing assistance during an evacuation. Please return this form to the office by:

**December 15<sup>th</sup>, 2021.**

## Puamana plays Music

On Monday, Dec. 13<sup>th</sup> from 5 p.m. to 7 p.m., in the Social Room, stop by for some live music featuring lead singer Mihana Souza from Puamana. The group plays great old Hawaiian melodies, making it a wonderful holiday experience. Refreshments and light pupus will be served. ***Due to limited space and Covid restrictions, we hope to see you!***



## *Parking stall to rent?*

There are some interested owners and renters seeking additional stalls, please let the Resident Manager know if you would like to offer your stall for rent.



***Don't let sludge slow you down.*** Besides eating healthy let's keep our drains healthy too. Common issues in drain pipes are buildup of sludge and other debris. If food is not properly disposed of clogs it can form in the lines. Call a plumber promptly once you notice any draining or plumbing issues!

## \* Reminders\*

- All cardboard boxes must be flattened and taken down to the main trash bin on the lobby level.
- HR 4.2 Noise: Residents are responsible for actions by their Guests, Visitors, or **Pets, which will annoy or interfere with the rights, comforts and convenience of other Residents.**