

**WINDWARD PASSAGE
SPECIAL BOARD OF DIRECTORS' MEETING MINUTES
ON-SITE SOCIAL ROOM
APRIL 22, 2021**

I. CALL TO ORDER

President Keifer called the special meeting of the Board of Directors to order at 5:30 p.m. at the on-site social room.

II. ESTABLISH QUORUM

Directors Present: President Joe Kiefer, Treasurer Hector Yango, Secretary Marianne Whiting; Directors Dick Hastings, Terri Erdag and Lorna Awana

Directors Absent: Vice President Keeley Cunningham

By Invitation: Peter Choy, Hawaiiana Management (M.E.).

III. EXECUTIVE SESSION

The Board adjourned to an Executive Session at 5:30 p.m. to 6:10 p.m. and took the following actions:

1. Water Claims Policy

By unanimous consent, the Board moved to address the 2021 water damage claims and will request that the Owners involved reimburse the Association for expenses paid. The Association's attorney will draft a letter to the Owners and the Owners will need file their own HO6 claims.

2. Urgent Island Restoration Proposal

Director Hastings motioned, seconded by Director Awana to rescind the decision to pay for the damages to unit 1010. The Owner will need to file their own HO6 claim.

IV. ADJOURNMENT

There being no further business, the meeting was adjourned by President Kiefer at 6:10 p.m.

Date Board Approved:

Peter Choy

Recording Secretary

Marianne K. Whiting

Marianne Whiting, Secretary