

**MINUTES OF THE ANNUAL MEETING  
OF THE ASSOCIATION OF APARTMENT OWNERS  
OF WINDWARD PASSAGE  
MARCH 25, 2021**

**CALL TO ORDER**

President Joe Kiefer called the annual meeting to order at 6:30 p.m. Stephanie Angle was Recording Secretary for the meeting. The final quorum was established with 60.531493% present in person or by proxy, thus constituting a quorum.

**PROOF OF NOTICE OF MEETING**

A notice of this annual meeting was sent to all owners of record on February 22, 2021.

**APPROVAL OF MINUTES**

The minutes of the 2020 Annual Meeting were approved.

**AUDITOR'S REPORT**

Kenny Jim, CPA audited the books for financial accounting year ending December 31, 2020. A copy of this report was distributed at check-in.

**SELECTION OF INSPECTOR OF ELECTION**

MaryAnn Dimic (807) and Dawn Scholz (1701) were selected as Inspectors of Election for any balloted vote counted during this meeting.

**ELECTION OF DIRECTORS**

Nominations and elections were conducted and the results are:

Terri Erdag	48.887321%	2 years
Hector Yango	47.804644%	2 years
Lorna Awana	47.214093%	2 years

**NEW BUSINESS**

- A. Tax Resolution - The following resolution was adopted by unanimous consent: "RESOLVED, that any excess of membership income over membership expenses for the year ending 2021 tax year shall be applied against the subsequent tax year member assessment as provided by IRS Revenue Ruling 70-604."
- B. Approval of Management Contract - There being no objections, Hawaiiana Management Company was selected for the current year.

**ADJOURNMENT**

The meeting was adjourned at 6:55 p.m.

Respectfully submitted by:

Stephanie Angle  
Recording Secretary

*MaryAnn K. White*  
Secretary

**MINUTES OF THE ORGANIZATIONAL MEETING  
OF THE BOARD OF DIRECTORS  
OF WINDWARD PASSAGE  
MARCH 25, 2021**

**CALL TO ORDER**

Chair Joe Kiefer called the meeting to order at 6:56 p.m.

**DETERMINATION OF A QUORUM**

A quorum was established.

Members Present: Joe Kiefer, Roy Wilkens, Marianne Whiting, Hector Yango, Lorna Awana, Keeley Cunningham, and Richard "Dick" Hastings

Guests Present: Tom Heiden and Peter Choy, Management Executives, Hawaiiana Management Company, Ltd.  
Stephanie Angle, Recording Secretary/Tally Clerk  
Carol Oyama, Tally Clerk

**ELECTION OF OFFICERS**

There being no objections, the following officers were nominated and elected by unanimous consent:

President	Joe Kiefer
Vice President	Keeley Cunningham
Secretary	Marianne Whiting
Treasurer	Hector Yango

**NEXT BOARD OF DIRECTORS MEETING**

The next Board meeting has been scheduled for Thursday, April 22, 2021, onsite.

**ADJOURNMENT**

The meeting adjourned at 6:58 p.m.

Respectfully submitted by:

Stephanie Angle  
Recording Secretary

*Marianne K. Whiting*  
Secretary