

~~WINDWARD PASSAGE~~
BOARD OF DIRECTORS' MEETING (via Zoom Teleconference)
February 25, 2021
MINUTES

I. CALL TO ORDER

The regularly scheduled meeting of the Board of Directors was called to order at 6:00 p.m. via Zoom teleconference.

II. ESTABLISH QUORUM – Directors Present: President Joe Kiefer, Vice President Roy Wilkens, Treasurer Hector Yango, Secretary Marianne Whiting and Directors Lorna Awana (6:10 p.m.), Dick Hastings and Keeley Cunningham

Absent: None

By Invitation: Ali Texeira, Resident Manager; Tom Heiden, Hawaiiana Management (M.E.).

III. APPROVAL OF AGENDA – The Agenda for the Meeting was approved unanimously with one addition (Piping Project Proposals).

IV. APPROVAL OF MINUTES – The approval of the January 28, 2021 minutes was deferred until the next regular Board meeting.

V. COMMITTEE & OTHER REPORTS

TREASURER'S & FINANCE COMMITTEE REPORT

Treasurer Hector Yango presented a written and a verbal report for the period ending January 31, 2021.

The Financial Statement was accepted subject to audit and the Treasury Report and Reserve Fund report for January 2021 were presented.

Treasurer Yango moved to accept all of the reports, and the Treasurer's reports were approved unanimously.

VI. RATIFICATIONS AND AUTHORIZATIONS

Reserve Fund Expenditures

National Car Charging – Charging Equipment - \$16,376.19

Chong Group – Permits and Licensing \$3,600.00

Financial and Administrative

Mpower Hawaii Online Condo Software (fobs) - \$1,465.97

Revere and Associates Heke Case - \$3,624.08

State of Hawaii Taxation Department – Additional Tax Payments - \$5,000.00

Director Cunningham moved to accept all of the Ratifications and Authorizations as presented and the Ratifications and Authorizations were approved unanimously

VII. BUILDING COMMITTEE RECOMMENDATIONS

The February 11, 2021 report was distributed.

VIII. FINANCE COMMITTEE REPORTS & RECOMMENDATIONS

None

IX. RESIDENT MANAGER REPORT

Contract Renewals – None
Ongoing Construction – 1712, 1502, 1110, 909, 503

X. KCGA REPORT

KCGA had an arborist look at a number of palm trees and KCGA may announce the replacement of some.

XI. UNFINISHED BUSINESS

Fire Alarm System Upgrade – Ongoing

XII. NEW BUSINESS

Pickle Ball Net Storage – The Board delegated the pickle ball net storage matter to the Building Committee.

XIII. WEBSITE FEEDBACK

Hot Water issues were again discussed

XIV. EXECUTIVE SESSION

The Board adjourned to an Executive Session at 6:29 p.m. Director Hastings left the meeting at 6:42 p.m. The regular meeting was called back to order at 7:06 p.m.

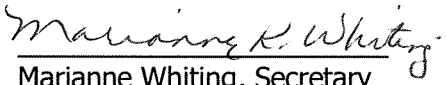
XV. ADJOURNMENT

There being no further business the meeting was adjourned by President Kiefer at 7:34 p.m.



Tom Heiden *Peter Croy*
Recording Secretary

Board Approved



Marianne Whiting, Secretary