

## **Board of Directors Meeting**

### **Windward Passage Association of Apartment Owners**

5:30 p.m., Thursday, February 27, 2020 - On-site

# **AGENDA**

- **CALL TO ORDER**

- **ESTABLISH QUORUM**

President Joe Kiefer, Vice President Roy Wilkens, Secretary Jennifer George, Treasurer Hector Yango, Director Lorna Awana, Director Keeley Cunningham

By Invitation: Tom Heiden (M.E.) Hawaiiana Management Co.  
Ali Texeira, Resident Manager

Absent: Director Dick Holt

- **APPROVAL OF AGENDA**

- **APPROVAL OF MINUTES**

- Board Meeting – January 23, 2020

- **COMMITTEE & OTHER REPORTS**

- Treasurer
  - i. Financial Statement – Unaudited Month-Ending 1/31/20
  - ii. Treasury Report – No Report
  - iii. Wells Fargo Reserve Funds – 1/31/20

- **RATIFICATIONS & AUTHORIZATIONS**

- Building Maintenance – American Coating \$1,670.16
- Reserve Fund Expenditures – None
- Financial & Administrative
  - i. Legal Matters – January 2020 \$448.69

- **BUILDING COMMITTEE RECOMMENDATIONS**

- See Report dated February 5, 2020

- **FINANCE COMMITTEE RECOMMENDATIONS**

- None

- **RESIDENT MANAGER REPORT**

- See report dated 2/27/2020

**Contract Renewals** – To be reported by RM

- **Construction Report** – To be reported by RM

*Committee's and Resident Manager's recommendations are reflected in contract renewals and under unfinished or new business accordingly. A copy of Resident Manager's Report and the Building Committee Results will be filed with AOA records*

- **KGCA REPORT**

- **SOCIAL COMMITTEE REPORT**

- **UNFINISHED BUSINESS**

- Hot Water Issue Status
- Fire Sprinkler/Lanai Deck Inspections

- **NEW BUSINESS**

- None

- **EXECUTIVE SESSION (Legal, Personnel & Contracts)**

- **ADJOURNMENT**

- **NEXT MEETING:** The Annual Meeting is scheduled for March 23, 2020 at 6:00 p.m. onsite, Social Room.