

**WINDWARD PASSAGE
SPECIAL MEETING OF THE BOARD OF DIRECTORS
June 11, 2020
MINUTES**

CALL TO ORDER

The special meeting of the Board of Directors was called to order at 6:00 p.m. onsite in the social room.

Directors Present: President Joe Kiefer, Vice President Roy Wilkens, Treasurer Hector Yango, Directors Lorna Awana, Dick Hastings and Keeley Cunningham.

Absent: Secretary Jennifer George

By Invitation: Ali Texeira, Resident Manager; Tom Heiden, Hawaiiana Management (M.E.),

NEW BUSINESS

APPROVAL OF MAY FINANCIAL STATEMENTS – Treasurer Yango presented a review of the May 2020 financial statements, reserve budget and reserve funds. Treasurer Yango then motioned to approve the report and it was approved unanimously.

APPOINTMENT OF NEW DIRECTOR - Director Awana moved to elect Marianne Whiting (1401) to fill the vacant seat on the Board. The motion was approved unanimously and Marianne Whiting was appointed Director.

ELECTRIC VEHICLE CHARGING STATION

Director Awana moved to approve the purchase and installation of an electric vehicle charging station (CP Express 250 Station (50 kW) includes Express 250 Station (US version), 2x Power Modules, 1x CCS1 cable, 1x CHAdeMO cable) at a cost of \$54,022.56. The price includes installation and a three year Express Assure plan warranty. A consulting agreement for oversight and permitting was also approved at a cost of \$3600.00. The package was approved unanimously.

ATTORNEY-CLIENT AGREEMENT

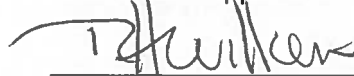
The Board unanimously approved an Attorney-Client proposal from the law offices of Christopher Shea Goodwin for legal representation. The Association's counsel Milton Motooka will complete a four year old delinquent matter that is pending and Mr. Goodwin will handle Association legal business going forward.

ADJOURNMENT

There being no further business, the board meeting was adjourned at 7:09 p.m.

Tom Heiden, Recording Secretary

Date Board Approved:



Roy Wilkens, Vice President