

Windward Passage
322 Aoloa Street Kailua, HI 9634
Phone: (808)261-2443 Fax: (808) 262-1858
Email: wp-office@hawaii.rr.com

KEY FOB/GARAGE REMOTE REQUEST

Apartment # _____

Owner's Name _____ Telephone# _____

Owner's Address _____

Tenant Name _____ Telephone# _____

Key fobs and garage remotes will only be issued to apartment owners or their authorized lease/rental agents. Key fobs that are inoperable may be exchanged on a "one for one" basis. Lost or stolen key fobs or garage remotes will be issued to tenants only with advance permission from the owner or agent.

I understand that there is a \$50 charge for lost, stolen or additional key fobs or ones that are broken due to misuse or abuse and a \$75 charge for garage remotes. The fee may be refundable in the case of a garage opener that is inoperable and is under warranty and the manufacturer replaces the inoperable opener at no charge to Windward Passage.

____ Replacement: Lost/Stolen _____ Inoperable _____

New Item # Issued _____ Deactivated Item # _____

____ Additional Key Fob/Garage Remote

Item #: _____ Item #: _____ Item #: _____

Resident Manager Signature: _____ Date: _____

Amount Received: \$ _____ for _____ key fobs/garage remotes.

Signature of Owner or Authorized Agent: _____

Date: _____